



MINUTES

Minutes of a meeting of the **Climate Action Sub-Committee** held at the Methodist Church, Broad Street on **Thursday 10th November 2022** at **11am**.

CAS/02 PRESENT

Councillors: Adams, Laurie, Lyle, Parry, Pote, B. Waite,

Officers: Gina Wilding, Town Clerk
Kate Adams, Deputy Town Clerk
Rory Bunting, Communications & Marketing Officer

CAS/03 ELECTION OF A CHAIRMAN

RESOLVED (PA/RP) unanimous

That Councillor Lyle is elected Chairman.

CAS/04 ELECTION OF A VICE CHAIRMAN

RESOLVED (DL/BW) unanimous

That Councillor Adams is elected Vice Chairman.

CAS/05 WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION

Chairman Cllr Lyle welcomed everyone to the Climate Action Sub-Committee meeting at the Methodist Church and explained housekeeping information.

CAS/06 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

CAS/07 APOLOGIES

No apologies received.

CAS/08 DECLARATIONS OF INTEREST

None declared.

CAS/09 PUBLIC OPEN SESSION

No members of the public were present.

CAS/10 MINUTES

RESOLVED DL/VP (4:0:2)

To approve the minutes of the Climate Action Sub-Committee meeting of Thursday 29th September 2022.

CAS/11 ITEMS TO ACTION

RESOLVED DL/BW (unanimous)

To note that there are no items to action from a previous meeting.

CAS/12 TERMS OF REFERENCE

RESOLVED DL/VP (unanimous)

To note the Terms of Reference.

CAS/13 POWERS TO AFFECT CLIMATE ACTION

RESOLVED DL/VP (unanimous)

To note the document Powers to affect Climate Action and to bring it back to the next meeting for discussion.

CAS/14 CLIMATE ACTION PLAN

RESOLVED (VP/DL) unanimous

To ask Julian Dean to attend the next meeting of Representational Committee to talk about his Mayors Guide to Climate Action.

During the review of progress on the climate action plan and recommendations, it was agreed to:

- To bring more information about joining Refill scheme to the next meeting. Specifically, to establish actions would be needed by LTC to register its buildings as part of the Refill Scheme.
- To research the options for installing a public a water fountain under the frontage of Castle Street toilets.
- To contact Shropshire Council about the verge given permission to be planted as a wildflower area but was dug up by a contractor re contractor working on grass verges. Why did this happen and how can it be avoided in future? Would SC be able to reinstate the wildflowers?
- To contact SC as landowner of the commercial units operated by Western Power to ask if they can do anything to reduce the light pollution. Could the light be channel to required areas by shades /

screening canopies, or could the time the lighting is activated be reduced by PIR motion sensors?

- That the Sub-Committee should invite other local organisations to make presentations so that the sub-committee remains in touch with all local initiatives
- To update status column prior to next meeting

Priority items for the next agenda were identified as:

To remind the Budget Task & Finish to add a Climate Action budget heading.

To report back on the practicalities / options for installing water butts at LTC owned properties.

To explore the practicalities of installing hot water timers at all LTC sites and bring actions and timescales to the next meeting.

To follow up and request a response to SSCA transport questionnaire.

To note that fan heaters at all sites had been replaced with more energy efficient oil filled radiators.

Additional Future agenda items:

- Explore infra-red heating at the Guildhall.
- Explore initiatives to encourage community meeting points for activities such as coin operated laundry facilities. To explore beginning this journey with smaller steps such as funding washing lines to encourage less use of dryers.
- To invite Connexus to a meeting next year to explain their environmental policy.

Save our Shropshire questionnaire “How green is our area?”

There are a lot of generic questions that do not necessarily relate to Ludlow. The survey could be used as a bench marking activity to inform the development of the content of the climate action plan.

CAS/15 CLIMATE ACTION PLAN COMMUNICATION

It was agreed that the Climate Action web page was a good start. It should be easier to find on the website with an obvious link from the home web page and be linked on Facebook page posts.

To promote all LTC activities/actions on social media, as well as promoting other energy saving initiatives and environmentally friendly schemes being used elsewhere.

It was noted that the Centre for Sustainable Energy Carbon Footprint for Ludlow is a useful document for internal use at present.

CAS/16 CLIMATE ACTION TRAINING

It was agreed that internal training lead by LTC staff would be a good place to start. Training could be linked to targets on the action plan. Report to be drafted on how it would work, what we could cover and who would attend. Deputy Town Clerk to action.

CAS/17 PLANNING REFORMS AND PLANNING DESIGN CODES

To defer to Representational Committee and seek Cllr Julian Dean's input.

CAS/18 NEIGHBOURHOOD PLANNING AND TRANSPORT DECARBONISATION TOOLKIT

It was agreed that for this item to be relevant, the council need to have a Neighbourhood Plan in place, and this would require a large amount of work and funding.

CAS/19 NALC BLOG

The blog was not considered locally relevant.

Meeting closed 12.12pm.

Chairman

Date